

## TimeTRONIX software details

The Time Attendance Software tracks employees' time and provides a daily reconciliation of time records as reports or for further processing by payroll software. As a result, the software cuts down on administrative time, safeguards from error, and save a substantial amount of money that could have been lost due to mishandled time cards and employees punching in for each other. It is a complete and a cost effective solution for T&A and security.

- Prepare employee muster
- Monitor employee attendance
- Track vacation & sick time
- Schedule employees
- Provide flexible shifts
- Automate time rounding policies
- Quickly retrieve historical data
- Print any of numerous reports
- Link with payroll software
- And much, much more

## Software Modules

- Company: to enter company or facility details and address
- Departments: to create and manage various departments for department wise attendance monitoring
- Employee: Employee registration and management
- Shift management: to enter complex shift information, including overnight shift information and overtime schedules
- Calendar: company holidays and calendar
- Leave management: To allocate and track employee leaves, multiple leave types is supported
- Administration: Admin functions, importing logs, logs editing and processing
- Reports: Number of useful reports are available in HTML and text formats

## Payroll interface

The TimeTRONIX software can be easily interfaced with your existing Payroll software. All payroll software accept standard time attendance data produced by TimeTRONIX software. This data is provided in MS-access or text format. Most payroll software will accept text data.

## Reports

A variety of reports can be produced to give you the information you need in a format you can use. Following standard reports are available:

- Attendance Report
- Time Attendance Report
- Lateness Report
- Overtime Report
- Overnight Report
- Leave Report
- Absence Report
- Exception Report
- Shift Roster Report
- Clocking Report
- Staff Not Working Report
- Staff Not Clocking Report